

Risk ID No.	Date	Risk Description	Impact Description	Impact Level	Probability Level	Priority Level	Trend	Mitigation Strategy	Risk Status	Risk Owner	Reassessment Date
		Brief summary of the risk	What will happen if the risk is not mitigated or eliminated	Rate 1 (LOW) to 5 (HIGH)	Rate 1 (LOW) to 5 (HIGH)	(IMPACT X PROBABILITY) Address highest first	Risk movement from last assessment	What can be done to lower or eliminate the impact or probability	Choose from dropdown	Who's responsible?	DD/MM/YYYY
1	14/12/2023	Total programme risk profile	Programme delay or failure	5	2	10	No change	Delivery phase contract signed by Park Authority and NLHF. Q1 2024 progress reports submitted to NLHF to schedule	OPEN	David Clyne	01/08/2024
2	14/12/2023	Future funding profile	Insufficient match funding to meet agreed commitments	5	2	10	No change	Monthly budget review with Finance Team. Theme Leads to agree mitigation plan and help identify alternative funding solutions. £3m Peatland restoration funding secured for 2024 Other funding sources required to deliver programme to be secured in 2024 (Transport, Nature Scot, HIE, LA).	OPEN	David Clyne	01/08/2024
3	14/12/2023	Finance: impact on Park Authority budget management	Park Authority spend limited to £450k pa.	4	1	4	No change	Monthly budget review with Finance Team	OPEN	David Clyne	01/08/2024
4	14/12/2023	Procurement standards	All contracts must meet PCS standards. Possible legal challenge if regulations not met.	3	2	6	No change	Procurement guidance issued to staff and standards enforced. Recruit new CNPA Procurement Officer or external resource.	OPEN	David Clyne	01/08/2024
5	14/12/2023	Staffing	Insufficient staff in post impacts project delivery, timescales and outcomes	4	2	8	No change	Internal recruitment completed. External recruitment near completion with one post to fill. All posts in place by end May 2024.	OPEN	David Clyne	01/08/2024
6	14/12/2023	Project execution and NLHF second phase application timescales	Failure to submit high quality second phase NLHF application results in loss of funding.	5	2	10	No change	Application submitted on time	CLOSED	David Clyne	29/03/2024
7	14/12/2023	Delivery of Sustrans funded projects. On-going challenge aligning NLHF and Sustrans delivery timescales.	CNPA has been notified of structural funding reform from Transport Scotland/Sustrans, which may present core funding opportunity.	5	3	15	No change	Ongoing challenge aligning NLHF and Sustarns delivery timescales. Discussions are ongoing at a senior level with Sustrans and Transport Scotland to ensure the Park Authority receives the same funding designation as local authorities.	OPEN	David Clyne	01/08/2024